

Saint John XXIII School Council Meeting Minutes

St. John XXIII Catholic School, 9526 89 St, Fort Saskatchewan,
AB AGM Meeting Minutes – September 15, 2025 at 6:30 pm

In Attendance:

Dan Holden (Principal)
Erin Croft (Vice Principal) - Not Present
Candice Kalyn - (Chair) - Not Present
Marc Dzura (Co-Chair) - Acting Chair this evening
Linsey deMontigny (Vice-Chair)
Christi McTaggart (Treasurer)
Korinne Walsh (Secretary) - Not Present
Brandy Leach (Parent)
Joshua Tremblay (Parent)
Paige Zuk (Parent)
Amanda Dzura (Parent)
Kelly Lang (Parent)
Nicole Kelly Manca (Parent)
CoCo Kayeye (Parent)
Brad Chettleborough (Parent)
Jessica Phillips (Parent)
Zohaib Syed (Parent)
Tatiana Borisova (Parent)
Amy Ekdahl (Pre-K Teacher)
Char Bechtel (Parent)
Reily Seddon (Parent)
Otis Closson (Parent)
Erin Frey (Parent)

ACTION ITEMS

BUDGET/FINANCIAL DECISIONS

1. Call to Order - Marc (Acting Chair) 6:30pm
2. Prayer – Amy Ekdahl
3. Land Acknowledgment – Linsey
4. Approval of Agenda
First – Christi
Second – Linsey
All in Favour - yes
5. School Report

Part of the admin report

6. Administration Report

St John XXIII Administrator's Report - September 2025

- We've had a strong start to the school year. Routines are in place, and students are settling in well.
- Thanks to the division's contingency fund, we were able to add a Kindergarten teacher at the very last minute. That's been a huge help for class sizes and for making sure our youngest learners get the best start possible.
- Our Meet *the Teacher* evening was a real success - lots of families came out, and the feedback from parents was very positive.
- On the faith side, we've been tying our morning prayers to scripture and wisdom themes, helping set the tone for our days. Opening Mass is booked for Sept 24th at OLA.
- We're also preparing for important community events - Orange Shirt Day and the Terry Fox Run. We're making sure both are honored appropriately and meaningfully.
- Safety and inclusion continue to be priorities. We're looking closely at recess activities and supporting students through our Flexible Pathways programming, which helps meet diverse needs in a strengths-based way.
- Lastly, I want to thank parents for their ongoing support and remind everyone that our work this year is grounded in our theme: *Growing Together in Christ's Love*.

7. Treasurer's Report – Christi

Balance forward is \$7,168.50

The goal is to maintain a balance of \$3000-4000 at end of year

Revenue from 2024/25 school year included income from the Halloween Dance, Noel Fundraiser (Dielmans), Poinsettia fundraiser, spring flower fundraiser, mabels labels ongoing fundraiser, Boston Pizza Fundraiser, Cobs ongoing fundraiser

Expenses from the 2024/2025 school year included: appreciation gifts - Meals for teachers on PD days, Interview nights, pizza party for noel fundraiser, Baskets for Christmas Fundraiser (raffles at Christmas concert), hot lunch - covered cost of meals for children with fee waivers & software subscription

Big Box of Cards - 13 boxes of all occasion, 38 birthday boxes remaining to be sold

School Initiatives - bussing to mass, alien inline skating, fitset ninja, one book one school, outdoor sensory pathways

Update on expense reporting - an email was created for the treasurer, the google form was updated and is now being sent to that email address instead of Christi's email for better succession planning.

8. Annual Report & Financial Statement

First – Linsey

Second – Paige

All in Favour – yes

9. New Business

- Elections
 - o Chair, vice chair, treasurer, secretary, hot lunch coordinator, fundraising coordinator, communications coordinator

NOMINATIONS

Nominations for CHAIR

Brandy Leach nominated Marc Dzura

Marc accepted

Call for any other nominations x3

Nominations closed

Marc elected chair

Nominations for CO-CHAIR

Linsey deMontigny nominated Reily Seddon

Reily accepted nomination

Call for any other nominations x3

Nominations closed

Reily elected co-chair

Nominations for VICE CHAIR

Brandy Leach nominated Josh Tremblay

Josh accepted nomination
Call for any other nominations x3
Nominations closed
Josh elected vice chair

Nominations for TREASURER

Marc Dzura nominated Christi McTaggart
Christi accepted nomination
Call for any other nominations x3
Nominations closed
Christi elected treasurer

Nominations for SECRETARY

Erin Frey & Paige Zuk- self nominated - will share the role
Call for any other nominations x3
Nominations closed
Erin & Paige elected secretary

Nominations for Hot Lunch Coordinator

Paige Zuk nominated Brandy Leach
Brandy accepted nomination
Call for any other nominations x3
Nominations closed
Brandy elected hot lunch coordinator

Nominations for Fundraising Coordinator

Jessica Phillips self nominated
Call for any other nominations x3
Nominations closed
Jessica elected fundraising coordinator

Nominations for Communications Coordinator

Kelly Lang nominated Amanda Dzura
Amanda accepted nomination
Call for any other nominations x3
Nominations closed

Amanda elected communications coordinator

Executive roles on the School Council section of the school website - bio and photo to be updated - end of September deadline

Email addresses have been created for two school council roles - treasurer and fundraising coordinator

Set the upcoming School Council Meeting Dates: Oct 2nd, Nov 17th, Jan 12th

Other important dates noted at the meeting:

Sept 24th opening mass

October 27 & 28th - school photos

December 10th - Christmas Concert

Hot Lunch discussions - distributing hot lunch to the nature kids last year wasn't easy. Brandy suggested having someone from nature pick up their own lunches and take them to their classroom instead. Approximately 12 vendors are secured, dates need to be selected - Brandy to connect with Dan. Dan suggested possibly having assistance from Grade 4 leaders to hand out lunches this year.

Halloween Dance - October 17th - 6pm-8pm

MOTION forward TO COVER up to \$650 for the Halloween Dance

First - Linsay

Second - Brandy

All in favour - yes

ASCE Grant Funding: haven't taken advantage of in the past. Can't be used towards food or entertainment but can be used for learning, courses. Access Pass could be another option to use the grant money for.

Google Chat - polls outside of meetings if we need any additional action items/financial decisions approved.

In previous years we have covered the bussing costs for students to attend mass. This year it is covered from the school level budget in their transportation fund. We could use the funds elsewhere that school council had set aside for bussing.

Suggestion of possible fundraising opportunity (students)/ wishlist item for staff: School spirtwear

10. Old Business

Yearbook: photo access - the yearbook committee felt that the photos being uploaded weren't consistent or they were missing months at a time. Dan to chat with Marc and the yearbook committee to streamline the process.

11. Adjournment at 8:19 pm

12. Next Meeting is Monday, October 2, 2025 at 6:30pm

As parents of St. John XXIII kids, think about what YOU want to see at the school. We want to know!