

If your child has medical information, a condition the school should be aware of, or requires medication (either at home or at school), you are required to fill out a medical form in PowerSchool.

To ensure we have the most accurate and up-to-date medical information for your child, please fill out a **B.2) 2025-2026 Medical Status Update/Request for Medical Treatment** form, located in your **PowerSchool Parent Portal**.

This form is required **yearly**.

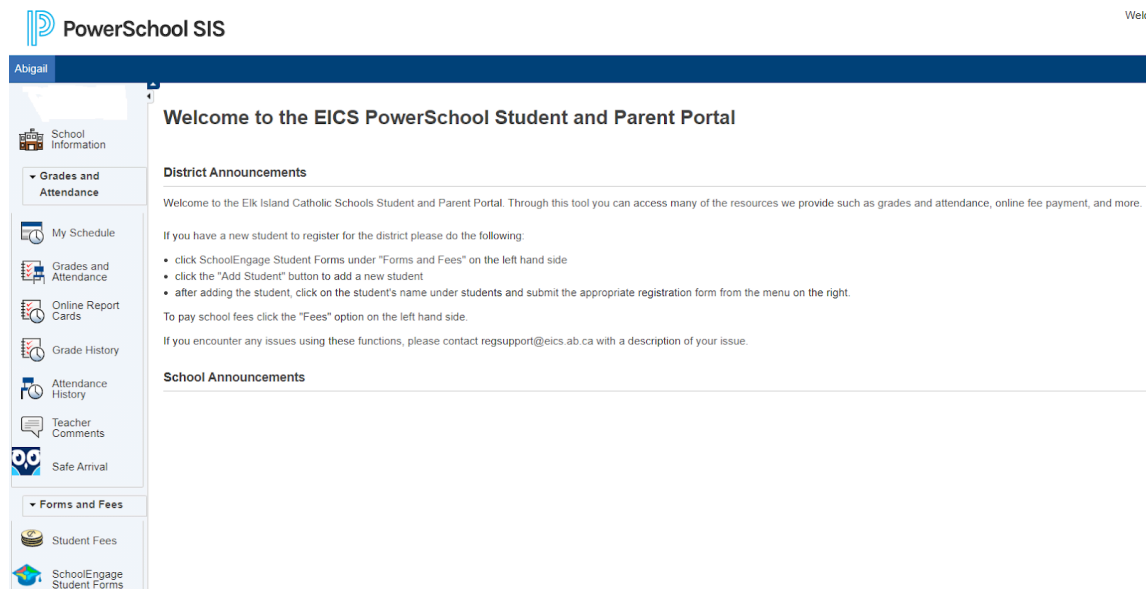
If there has been a change in your child's medical status, or if medication is no longer required, you are still required to fill out the form to indicate this change.

Please note:

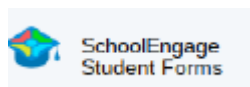
- All medications, even **over-the-counter medications** such as Tylenol and Benadryl, **require a label from the pharmacy**.
- The submission of a Medical Form is required **prior** to medication being sent to the school.

To complete your forms online, please follow all of the instructions below:

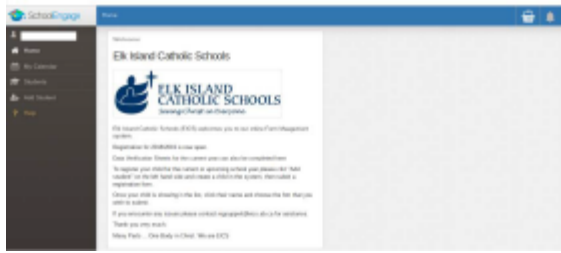
1. Go to <https://eics.powerschool.com/>
2. Login



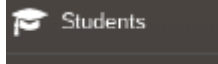
3. Select "School Engage Student Forms"




This opens a new screen, School Engage



4. Select “Students”



5. **Select a student** - must be done for **each child** with medical information/requiring medical treatment, etc.
6. **Select “B.2) 2025-2026 Medical Status Update/Request for Medical Treatment”** on the right hand side under **“Forms”** by clicking on the form name.

7. **“New”**  **if you are adding or changing any medical information to your child’s record.**

8. **If medication is to be administered at school**, in the drop down box for **“Requested Changes”** please select either “Put in a request to Administer or Monitor Medication” or “Both Medical Treatment and Medicine Administration”

This includes medication that is kept in a backpack. Please note that some medications cannot safely be kept in a student's backpack.

9. If medication is not required to be administered, but **medication is taken at home**, in the drop down box please select “Update Medical Condition Information Only”.

10. For non medication related support, please select “Non Medication - Related Support”.

11. Follow the prompts and instructions for completing the remainder of the form

12. **“Submit”**

If you have any questions or concerns please do not hesitate to contact our office at (780) 998-7777.