

# Project Plan Summary



**St. John XXIII Catholic School**  
9526 - 89th Street  
Fort Saskatchewan, AB  
T8L 2X7

**Phone:** 780-998-7777

**Fax:**

**Principal:** Kristine Willis-Dengler

---

<b>Project name:</b>	<b>Enhanced Art Supplies - Cultural</b>
<b>Person responsible:</b>	Drolet, Barbara
<b>Revenue Model:</b>	Funds collected in this project are generated from student fees, as described below: The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$5 fee collected for this project (a portion of the Grade Enhanced Art supply fees of \$15).
<b>Purpose:</b>	<i>Student Fee</i> The purpose of this project is to collect fees for students for consumables and replenishment of cultural art materials for extra and specialized projects, throughout the school year (such as materials). A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website. <i>Donation/Fundraising/Other</i>
<b>Items/Services to be purchased:</b>	<i>Fees for this project may be used towards the following:</i> <ul style="list-style-type: none"><li>• Enhanced supplies</li></ul>
<b>Surplus/Deficit Handling Plan:</b>	<i>Plan for handling unspent fees collected from students:</i> After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

<b>Project name:</b>	<b>Foster Children Sponsorship</b>
<b>Person responsible:</b>	Drolet, Barbara
<b>Revenue Model:</b>	Funds collected in this project are generated from donation, fundraising or other revenue sources.
<b>Purpose:</b>	
<b>Items/Services to be purchased:</b>	<i>Fees for this project may be used towards the following:</i> <ul style="list-style-type: none"><li>• Yearly sponsorship for 2 foster children in the amount of \$504.00 per, child per year.</li></ul>
<b>Surplus/Deficit Handling Plan:</b>	<i>Plan for handling unspent donations, fundraising, or other revenue received:</i> At the end of the year, any unspent funds will remain in the project and be carried forward for future use.

---

**Project name:** **General**

---

**Person responsible:** Drolet, Barbara

---

**Revenue Model:** Funds collected in this project are generated from donation, fundraising or other revenue sources.

---

**Purpose:**

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- 

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent donations, fundraising, or other revenue received:*  
At the end of the year, any unspent funds will remain in the project and be carried forward for future use.

---

**Project name:** **Gr. 1 Activities**

---

**Person responsible:** Gr. 1 Team Teachers

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$120 fee collected for this project.

---

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students to participate in Grade 1 "off campus" field trips and to bring in educational presentations to support student learning which is directly related to the Grade 1 curriculum. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.  
*Donation/Fundraising/Other*

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Admission Fees
- Educational presentations
- Transportation costs

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Gr. 1 Enhanced Art Supplies**

---

**Person responsible:** Gr. 1 Team Teachers

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$10 fee collected for this project (a portion of the Grade 1 Enhanced Art supply fee of \$15).

---

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students for consumables and

replenishment of art materials for extra and specialized projects in the classroom, throughout the school year. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:**

*Fees for this project may be used towards the following:*

**Surplus/Deficit Handling Plan:**

*Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

**Project name:**

**Gr. 2 Activities**

**Person responsible:**

Gr. 2 Team Teachers

**Revenue Model:**

Funds collected in this project are generated from student fees, as described below:

The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$120 fee collected for this project.

**Purpose:**

*Student Fee*

The purpose of this project is to collect fees for students to participate in Grade 2 "off campus" field trips and to bring in educational presentations to support student learning which is directly related to the Grade 2 curriculum. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:**

*Fees for this project may be used towards the following:*

- Admission Fees
- Educational presentations
- Transportation costs

**Surplus/Deficit Handling Plan:**

*Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

**Project name:**

**Gr. 2 Enhanced Art Supplies**

**Person responsible:**

Gr. 2 Team Teachers

**Revenue Model:**

Funds collected in this project are generated from student fees, as described below:

The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$10 fee collected for this project (a portion of the Grade 2 Enhanced Art supply fee of \$15).

**Purpose:**

*Student Fee*

The purpose of this project is to collect fees for students for consumables and

replenishment of art materials for extra and specialized projects in the classroom, throughout the school year. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Enhanced supplies

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Gr. 3 Activities**

**Person responsible:** Gr. 3 Team Teachers

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$120 fee collected for this project.

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students to participate in Grade 3 "off campus" field trips and to bring in educational presentations to support student learning which is directly related to the Grade 3 curriculum. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Admission Fees
- Educational presentations
- Transportation costs

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Gr. 3 Enhanced Art Supplies**

**Person responsible:** Gr. 3 Team Teachers

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$10 fee collected for this project (a portion of the Grade 3 Enhanced Art supply fee of \$15).

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students for consumables and

replenishment of art materials for extra and specialized projects in the classroom, throughout the school year. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Enhanced supplies

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Gr. 4 Activities**

**Person responsible:** Gr. 4 Team Teachers

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a fee collected for this project. Grade 4 field trips may include, but are not limited to, Activate, Fort Saskatchewan Movie Theater, Edmonton Oil Kings Hockey Hookey, Symphony at the Winspear, Swimming, in-class presentation, in-school arts and culture presentations, etc.

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students to participate in Grade 4 "off campus" field trips and to bring in educational presentations to support student learning which is directly related to the Grade 4 curriculum. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Admission Fees
- Educational presentations
- Transportation costs

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Gr. 4 Enhanced Art Supplies**

**Person responsible:** Grade 4 Team Teachers

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$10 fee collected for this project (a portion of the Grade 4 Enhanced Art supply fee of \$15).

---

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students for consumables and replenishment of art materials for extra and specialized projects in the classroom, throughout the school year. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.  
*Donation/Fundraising/Other*

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Enhanced supplies
- 

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Grade K Activities**

---

**Person responsible:** K Teacher

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$120 fee collected for this project.

---

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students to participate in Kindergarten "off campus" field trips and to bring in educational presentations to support student learning. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.  
*Donation/Fundraising/Other*

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Admission Fees
  - Educational presentations
  - Transportation costs
- 

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Grade K Enhanced Art Supplies**

---

**Person responsible:** K Teacher

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$10 fee collected for this project (a portion of the Kindergarten Enhanced Art supply fee of \$15).

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for students for consumables and replenishment of art materials for extra and specialized projects in the classroom, throughout the school year. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.  
*Donation/Fundraising/Other*

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*  
• Enhanced supplies

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Jump Rope for Heart**

**Person responsible:** Drolet, Barbara

**Revenue Model:** Funds collected in this project are generated from donation, fundraising or other revenue sources.

**Purpose:**

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*  
• Donations are sent to Heart & Stroke Foundation and in return a small percentage is returned to the school for Phys Ed Equipment.

**Surplus/Deficit Handling Plan:** *Plan for handling unspent donations, fundraising, or other revenue received:*  
Any surplus will be from the donation rebate and will be used towards Physical Education/Outdoor equipment. At the end of the year, any unspent funds will remain in the project and be carried forward for future use.

---

**Project name:** **Kanga Pouches**

**Person responsible:** Drolet, Barbara

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$15 fee collected for this project.

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for Kanga Pouches, which are used by students to take home notes, reading books, etc. This will ensure materials are protected to and from school, especially from water bottles and lunches. All approved fee maximums are available on the school website.  
*Donation/Fundraising/Other*

<b>Items/Services to be purchased:</b>	<p><i>Fees for this project may be used towards the following:</i></p> <ul style="list-style-type: none"> <li>• Kanga Pouch</li> </ul>
<b>Surplus/Deficit Handling Plan:</b>	<p><i>Plan for handling unspent fees collected from students:</i></p> <p>After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.</p>
<b>Project name:</b>	<b>Library</b>
<b>Person responsible:</b>	Buban, May-Lee
<b>Revenue Model:</b>	<p>Funds collected in this project are generated from student fees, as described below:</p> <p>Revenue collected during the Book Fair goes directly to the book vendor to cover their inventory costs. In return, we receive credit towards new resources for our library and classrooms. Funds collected for lost or damaged library materials goes directly to purchasing replacement materials. Additionally, some funds collected in this project are generated from donation, fundraising or other revenue sources.</p>
<b>Purpose:</b>	<p><i>Student Fee</i></p> <p>The purpose of this project is to collect fees for lost or damaged books. Lost or Damaged Library Fines are invoiced out to parents (in PowerSchool) and a statement is sent home with the student.</p> <p><i>Donation/Fundraising/Other</i></p> <p>The purpose of this project is to account for funds which are generated from credits received from Book Fair book sales. The Book Fair is advertised to parents in the weekly newsletter, on the website and in communication sent home from the teachers.</p>
<b>Items/Services to be purchased:</b>	<p><i>Fees for this project may be used towards the following:</i></p> <ul style="list-style-type: none"> <li>• Revenue collected during the Book Fair goes directly to the book vendor to cover their inventory costs. In return, we receive credit towards new resources for our library and classrooms. Funds collected for lost or damaged library materials goes directly to purchasing replacement materials.</li> </ul>
<b>Surplus/Deficit Handling Plan:</b>	<p><i>Plan for handling unspent fees collected from students:</i></p> <p>Unplanned deficits will be covered by funds from the school's general account.</p> <p><i>Plan for handling unspent donations, fundraising, or other revenue received:</i></p> <p>At the end of the year, any unspent funds will remain in the project and be carried forward for future use.</p>
<b>Project name:</b>	<b>Library Bags</b>
<b>Person responsible:</b>	Buban, May-Lee
<b>Revenue Model:</b>	<p>Funds collected in this project are generated from student fees, as described below:</p> <p>The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$1 fee collected for this project.</p>
<b>Purpose:</b>	<p><i>Student Fee</i></p> <p>The purpose of this project is to collect fees for students to purchase a</p>



protective plastic bag for their library book loans. This will ensure library materials are protected to and from school, especially from water bottles and lunches. A breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Non-curricular goods

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **Lurana House/Catholic Social Services Donations**

---

**Person responsible:** Drolet, Barbara

---

**Revenue Model:** Funds collected in this project are generated from donation, fundraising or other revenue sources.

---

**Purpose:**

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Funds or items collected are donated to Lurana House/Catholic Social Services in full.

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent donations, fundraising, or other revenue received:*  
All funds collected will be donated to Lurana House/Catholic Social Services, there will be no surplus or deficit.

---

**Project name:** **Nature 1 & 2**

---

**Person responsible:** Martinez, Melanie

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:  
The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$1000 fee collected for this project.

---

**Purpose:** *Student Fee*  
The purpose of this project is to collect fees for the grade 1 and 2 Nature program. This Nature program provides students with the opportunity to spend two half days a week outside, where students will engage in meaningful ways with their body, mind and spirit while located in a natural setting. Fees will be used for: All Nature field trip fees Transportation to Field trips Materials and resources used in the program An educational experience that will enrich their lives A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

---

*Donation/Fundraising/Other*

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Admission Fees
- Educational presentations
- Enhanced supplies
- Transportation costs

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent fees collected from students:*  
After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:** **School Council General Account**

---

**Person responsible:** St. John XXIII School Council

---

**Revenue Model:** Funds collected in this project are generated from donation, fundraising or other revenue sources.

---

**Purpose:**

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Educational presentations
- Enhanced supplies
- Non-curricular goods
- Transportation costs
- School Council fundraising events may included but are not limited to: Halloween family dance, Spring Dance, Winter and Spring Plant sales, bottle drive and Mable's Labels. All funds allocated to the School Council General account will be used to support special student, staff and family projects including, but not limited to Library Learning Commons Upgrades, Fitset Ninja, Year End BBQ, Gr. 4 banner, K - 4 yearbook, staff appreciation and retirements, classroom supplies, Welcome Back breakfast, memorials, fine arts presentations, the school music program, religious enhancement projects, busing expenses and supporting students from families experiencing financial hardship.

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent donations, fundraising, or other revenue received:*  
At the end of the year, any unspent funds will remain in the project and be carried forward for future use.

---

**Project name:** **Snack Program**

---

**Person responsible:** Drolet, Barbara

---

**Revenue Model:** Funds collected in this project are generated from donation, fundraising or other revenue sources.

---

**Purpose:**

---

**Items/Services to be purchased:** *Fees for this project may be used towards the following:*

- Healthy lunches and snacks are provided for students in need.

---

**Surplus/Deficit Handling Plan:** *Plan for handling unspent donations, fundraising, or other revenue received:*  
At the end of the year, any unspent funds will remain in the project and be carried forward for future use.

---

**Project name:** **Student Leadership Squad**

---

**Person responsible:** Willis Dengler, Kristine

---

**Revenue Model:** Funds collected in this project are generated from student fees, as described below:

The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs. There will be a \$20 fee collected for this project.

---

**Purpose:**

*Student Fee*

The purpose of this project is to collect fees for consumables, transportation for fundraising projects, retreats, various celebration expenses and social justice projects. A detailed breakdown of the project and its associated costs can be provided to parents as requested. All approved fee maximums are available on the school website.

*Donation/Fundraising/Other*

---

**Items/Services to be purchased:**

*Fees for this project may be used towards the following:*

- Transportation costs
  - The fee for this project will be used for consumables, transportation for fundraising projects, retreats, various celebration expenses and social justice projects.
- 

**Surplus/Deficit Handling Plan:**

*Plan for handling unspent fees collected from students:*

After the project is completed, any unplanned surplus over \$10.00/student will be credited back to the student account. Any unplanned surplus of \$10.00/student or less will be transferred to the school's general account to be spent on other student-related activities. Unplanned deficits will be covered by funds from the school's general account.

---

**Project name:**

**Terry Fox**

---

**Person responsible:**

Drolet, Barbara

---

**Revenue Model:**

Funds collected in this project are generated from donation, fundraising or other revenue sources.

---

**Purpose:**

**Items/Services to be purchased:**

*Fees for this project may be used towards the following:*

- All donations are sent to The Terry Fox Foundation.
- 

**Surplus/Deficit Handling Plan:**

*Plan for handling unspent donations, fundraising, or other revenue received:*

No surplus or deficit at the end of the project, as all funds collected are forwarded to The Terry Fox Foundation.