

March 6, 2018

Dear St. John XXIII School Parents/Guardians:

On **Wednesday, March 21st**, you are invited to come with your child and celebrate the learning that has taken place since September. Please plan to come and spend 45 minutes with your child in the classroom. You are asked not to bring siblings so that your focus and time can be dedicated to your child's celebration of learning.

There are two parts to your child's celebration of learning. One portion of the 45 minutes will be dedicated to a "**student-led conference**". A list of activities in the classroom will be provided for you and your child to go through. This will give your child an opportunity to share what he/she knows and will enable you to look for specific elements in his/her work.

A second part of the 45 minutes will include a 10 minute "**Parent-Teacher-Student conference**." During this portion of the evening, you will engage in a three-way conversation about successes, strengths, and challenges. As a learning team, you will discuss your child's portfolio, set goals and strategies, and plan for continued growth and success for the remainder of the school year.

To book your conference, we are once again using our on-line interview scheduling program, which will enable you to schedule your conference at a time that is convenient for your family. Please note that a maximum of 4 families are allotted, per available time slot. Please follow the instructions below:

- 1. Go to www.schoolinterviews.ca**
- 2. Enter the code "npshd" and press "Go"**
- 3. Enter your details (if you have not set up your account previously)**
- 4. Select the teachers you wish to see**
- 5. Select the appointment times that suit your family best**
- 6. Click "Finish"**

When you click "Finish", your interview timetable will be e-mailed to you automatically. If you do not receive your e-mail immediately, please check your junk mail folder. You can return to www.schoolinterviews.ca at any time, and change your conference times – until the bookings close. Remember to use the same name and e-mail address you used when you made your original booking. Parents wishing to change their conference times after the closing date should contact our school secretary, Jeannette Wilson, at 780-998-7777.

The website to book the conferences will go live on March 8th at 7 p.m. Please note that all conferences will be booked on a first come first serve basis. The website will be closed for bookings on Tuesday, March 20th at 8:00 am

If you do not have access to the internet please contact the school office and we can assist you in booking your interviews.

We look forward to seeing you at the conference! This is a great opportunity to celebrate your child's success.

Mrs. C. Oikonen 2Oi
Mrs. D. Kozyra 3Ko
Mrs. L. Morin 3M

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